

# ADITYA COLLEGE OF ENGINEERING

Approved by AICTE, Affiliated to JNTUK & Accredited by NAAC  
Recognized by UGC under Section 2(f) of UGC Act, 1956

Aditya Nagar, ADB Road, Surampalem - 533 437, E.G.Dist., Ph: 99631 76662.

Ref: ACOE/Student Council /2019-20/SOP

Dt. 20-05-2019

## STANDARD OPERATING PROCEDURE STUDENT COUNCIL COMMITTEE

### **Objective:**

To take proper feedback from the students and from their representatives for the required improvement in the curricular, co-curricular and extra-curricular activities and also for the enhancement of the infrastructure.

### **Responsibility:**

To provide necessary feedback for the effective improvement of curricular, co-curricular and extra-curricular activities and also for the enhancement of infrastructure.


### **Nominations:**

The Principal set a date for the selection of representative(s) to the Student Council and its formation.

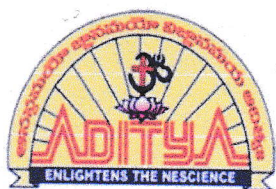
### **Procedure:**

| S.NO | ACTIVITIES   | RESPONBILITY                                  | TARGET DATES/DAYS                      |
|------|--|---|--|
| 1.   | Releasing the circular regarding the date & the selection of Student representatives for the Student council Meeting | Convener in concurrence with the Chairman     | A week prior to the day of the meeting |
| 2.   | Sending a reminder mail regarding the Student Council Meeting date   | Convener through Heads of various departments | A day prior to the day of the meeting. |
| 3.   | Receiving feedback from the Student representatives on all aspects   | Convener through Heads of various departments | On the day of the meeting.             |
| 4.   | Compiling minutes of the student council meeting held  | Members of student council                    | On the day/ Next day of meeting        |
| 5.   | Taking Remedial measures, related to the feedback collected in the meeting.  | Convener through Heads of various departments | From the next day of the meeting.      |



  
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Ref: ACOE/Student Council /2019-20/Constitution of Student Council

Dt. 20-05-2019

## STUDENT COUNCIL COMMITTEE

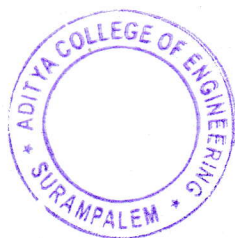
### NOTICE

The undersigned is pleased to inform that the Student Council Committee is being formed at the college level by the selection process, comprising the following members for the academic year 2019-20, to plan various events under various committees.

| S.No | Name of the Faculty      | Designation                       | Role                     |
|------|--------------------------|-----------------------------------|--------------------------|
| 1.   | Dr. A. Ramesh            | Principal                         | Chairman                 |
| 2.   | Smt. B. Jyothi           | Asst. Professor-H & BS            | Coordinator              |
| 3    | Dr. P S V V S Ravi Kumar | Professor & Head-CSE              | Member & Student Advisor |
| 4    | Mr.G.Rama Krishna        | Professor & Head ECE              | Member                   |
| 5    | Dr. R. Giri Prasad       | Professor & Head Civil            | Member                   |
| 6    | Mr.K.Manoj Kumar Reddy   | Professor & Head EEE              | Member                   |
| 7    | Mr. M.Srinivasu          | Professor & Head H&BS             | Member                   |
| 8    | Mr.Y.K.S.Subbarao        | Professor Head MECH               | Member                   |
| 9    | Mr. J. Bala Mohana Raju  | Asst. Professor-H & BS            | Member                   |
| 10   | Mr.V.Suresh              | Alumni                            | Member                   |
| 11   | Mr. Chalumuri Hareesh    | 2 <sup>nd</sup> Year MECH student | Member                   |
| 12   | Mr.B. Divakar            | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 13   | Mr. P.Nihar              | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 14   | Ms.V.R.Priya             | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 15   | Ms. R.Namratha           | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 16   | Mr. N.Kranthi Kumar      | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 17   | Mr. M.Karthik            | 2 <sup>nd</sup> Year ECE student  | Member                   |
| 18   | Ms. Ch.V.Sri Sahithi     | 2 <sup>nd</sup> Year CSE student  | Member                   |

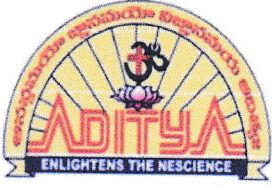


|    |                      |                                  |        |
|----|----------------------|----------------------------------|--------|
| 19 | Mr .K.Jagadeesh      | 2 <sup>nd</sup> Year CSE student | Member |
| 20 | Ms .Ch.Maha Lakshmi  | 2 <sup>nd</sup> Year CSE student | Member |
| 21 | Mr.G.Ganesh Bhargav  | 2 <sup>nd</sup> Year CSE student | Member |
| 22 | Mr.B.Praneetha       | 2 <sup>nd</sup> Year MBA student | Member |
| 23 | Ms. D.Sonia          | 2 <sup>nd</sup> Year MBA student | Member |
| 24 | Ms .V.sireesha       | 2 <sup>nd</sup> Year MBA student | Member |
| 25 | Mr. Chandu K Nair    | 3 <sup>rd</sup> Year EEE student | Member |
| 26 | Ms.S. Subashini      | 3 <sup>rd</sup> Year ECE student | Member |
| 27 | Ms.G.Sarala          | 3 <sup>rd</sup> Year ECE student | Member |
| 28 | Ms.B Chandini        | 3 <sup>rd</sup> Year CSE student | Member |
| 29 | Mr .M.Sai Sohan      | 3 <sup>rd</sup> Year CSE student | Member |
| 30 | Mr. K.Prasanna Teja  | 3 <sup>rd</sup> Year CSE student | Member |
| 31 | Mr.M.Sri Mani Sankar | 4 <sup>th</sup> Year EEE student | Member |
| 32 | Mr. M.Konda Babu     | 4 <sup>th</sup> Year PT student  | Member |
| 33 | Mr .Sayonika Das     | 4 <sup>th</sup> Year PT student  | Member |



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Ref: ACOE/Student Council /2019-20/Circular.

Dt. 20-05-2019

## CIRCULAR

All the members of the Student Council Committee are required to attend the meeting in the Conference room, Ramanujan Bhavan on 23<sup>rd</sup> May 2019 at 2:00 PM to discuss the future course of action for the academic year 2019-20.

### **Agenda:**

- 1) Review of the results of last academic year.
- 2) Plan to improve skill set of students.
- 3) Plan to improve interaction of students among themselves as well as with the faculty.
- 4) Plan the requirements for the holistic development of students.
- 5) Contribution of students towards society.
- 6) Plan for cultural activities.
- 7) Nomination of students in various committees of the college.
- 8) To Prepare the annual calendar of the students' council with all activities and events.
- 9) Plan for Annual budget.
- 10) Any other point with the approval from chair.

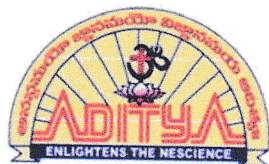
  
CONVENER

Cc to All members of Student Council



  
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Ref: ACOE/Student Council /2019-20/Minutes.

Dt. 23-05-2019

## STUDENT COUNCIL COMMITTEE

### Minutes of Meeting

A.Y.2018-19

|                 |  |          |                 |
|-----------------|--|----------|-----------------|
| Date of meeting | 23 <sup>rd</sup> May 2019  | Duration | 2.00 PM to 4 PM |
| Venue           | Conference room, First floor, Ramanujan Bhavan                         |          |                 |
| Reference       | ACOE/Student Council /2019-20/Circular dated 20 <sup>th</sup> May 2019 |          |                 |

The meeting of Student Council Committee of Aditya College of Engineering is held on 23<sup>rd</sup> May 2019 with the following agenda:

- 1) Review of the results of last academic year.
- 2) Plan to improve skill set of students.
- 3) Plan to improve interaction of students among themselves as well as with the faculty.
- 4) Plan the requirements for the holistic development of students.
- 5) Contribution of students towards society.
- 6) Plan for cultural activities.
- 7) Nomination of students in various committees of the college.
- 8) To Prepare the annual calendar of the students' council with all activities and events.
- 9) Plan for Annual budget.
- 10) Any other point with the approval from chair.

The Convener – Smt. B.Jyothi began the meeting of Student Council Committee with the welcome note to all the members present. The Convener presented the agenda along with suggestions and asked the Chairman to shed light on the topics and the discussion began. The agenda items were discussed and the feedback was collected.



The Chairman of Student Council Committee welcomed all the members to the meeting and appreciated everyone for successful organization of various events in the last academic year and expected the same contribution in future also. Further the Chairman discussed the points of the agenda.

The meeting of Student Council Committee was commenced with ...

- 1) Smt.B.Jyothi taken feedback of previous events organized by college. She also requested Chairman sir to speak on it.
- 2) After Collecting feedback from the coordinator, the Chairman Dr. A. Ramesh discussed about the achievements and shortcomings of the last year college events. He asked the members to suggest remedial measures also.
- 3) Dr. P S V V S Ravi Kumar expressed that the students are very happy for the Communication skills classes conducted in the last year, in addition to this he suggested to conduct programs like Teach collaboration as a value and skill set to encourage students to create new Ideas.
- 4) A final year PT student asked to conduct group discussion weekly once.
- 5) One of the 3<sup>rd</sup> CSE students asked to conduct interaction program with faculty for first year students to reduce their stress and to improve learning.
- 6) To inculcate holistic development in students, a 2<sup>nd</sup> year MBA student asked to conduct Yoga & Meditation classes for the students, at least once in a fortnight.
- 7) A 3<sup>rd</sup> year CSE student said that they are very happy with the NSS activities conducted in the last year. Further he requested to conduct more activities.
- 8) Head of ECE Department suggested that the Blood donation camp is to be conducted as a part of the NSS activities in collaboration with Health club, in response to what the students have asked.
- 9) A 3<sup>rd</sup> year ECE student requested to provide e-books in addition to regular and reference books available in the library.
- 10) Extending what students have said, Head of CSE Department suggested that published by Pearson & Tata McGraw-Hill E-books will be good to purchase as it provides 4,000 e-Books covering the curriculum of different programs.
- 11) A 3<sup>rd</sup> year CSE student said that most of the girls of their class want to join as coordinator in the cultural club and boys want to join as coordinators in the sports club.
- 12) Head of Mechanical Department replied that various clubs should be nominated for organizing different activities in the college.




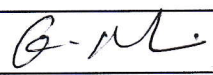
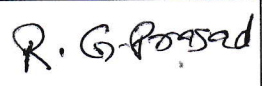


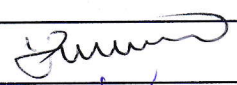


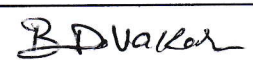

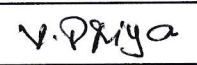
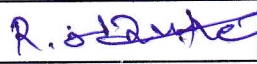
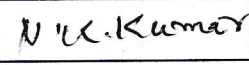

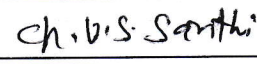

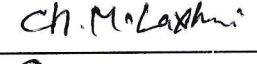

- 13) A 3<sup>rd</sup> year Mechanical student asked to invite senior industry personnel as a part of Engineer's Day Celebrations.
- 14) 2<sup>nd</sup> year CSE students expressed that they want an interactive session with the first year students so that rapport can be maintained so as to make them comfortable.
- 15) 2<sup>nd</sup> year ECE students expressed that they want industrial visits for every year.
- 16) As per the feedback given by the mechanical students that they need Robotics workshop by IISC Bangalore team to improve their technical skills.
- 17) 3<sup>rd</sup> year CSE students expressed that they need high quality Sound box and extra musical instruments for their cultural activities.
- 18) Some foreign students asked to set up a multi-cuisine restaurant in campus.

#### Decisions Made

- 1) Guest Lectures/Workshop on PSPICE will be conducted.
- 2) CRT training will be provided regularly for the students to enhance their interview skills.
- 3) Group discussions will be conducted weekly once.
- 4) Students will be allowed to visit orphan aged homes and they can donate fund and also they can contribute their services to orphans.
- 5) Minimum one guest lecture will be provided in the semester on crucial subjects.
- 6) The Chairman said that he would talk to the management and look at the way the E-Book purchase is done.
- 7) It is decided that NSS will conduct Blood donation camp in collaboration with Health club along with Swatch Bharat Abhiyan, Women's Empowerment Programs this year.
- 8) To conduct cultural activities high quality sound system will be provided in the seminar hall.
- 9) Various Clubs will be formed and they will function to conduct various events.
- 10) The Motivation speech will be delivered by senior industry personnel as a part of VEDA 2K19.
- 11) The Chairman said that he would talk to the management to conduct a workshop on robotics by IISC resource person and look at the way it should be done.

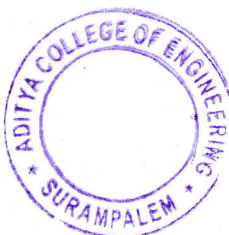


12) Regarding the multi cuisine restaurant, the Chairman said that he will bring this matter to the management's attention.

| S.No | Name of the Faculty       | Designation                          | Role                           | Signature   |
|------|---------------------------|--------------------------------------|--------------------------------|---|
| 1.   | Dr. A. Ramesh             | Principal                            | Chairman                       |    |
| 2.   | Smt. B. Jyothi            | Asst. Professor-H & BS               | Coordinator                    |    |
| 3    | Dr. P S V V S R Kumar     | Professor & Head-CSE                 | Member &<br>Student<br>Advisor |    |
| 4    | Mr.G.Rama Krishna         | Professor &Head ECE                  | Member                         |    |
| 5    | Dr. R.Giri Prasad         | Professor & Head<br>Civil            | Member                         |    |
| 6    | Mr.K.Manoj Kumar<br>Reddy | Professor &Head EEE                  | Member                         |    |
| 7    | Mr. M.Srinivasu           | Professor& Head<br>H&BS              | Member                         |  |
| 8    | Mr.Y.K.S.Subbarao         | Professor Head MECH                  | Member                         |  |
| 9    | Mr. J. Bala Mohana Raju   | Asst. Professor-H & BS               | Member                         |  |
| 10   | Mr.V.Suresh               | Alumni                               | Member                         |   |
| 11   | Mr. Chalumuri Hareesh     | 2 <sup>nd</sup> Year MECH<br>student | Member                         |  |
| 12   | Mr.B. Divakar             | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 13   | Mr.P.Nihar                | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 14   | Ms.V.R.Priya              | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 15   | Ms.R.Namratha             | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 16   | Mr.N.Kranthi Kumar        | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 17   | Mr M.Karthik              | 2 <sup>nd</sup> Year ECE student     | Member                         |  |
| 18   | Ms.Ch.V.Sri Sahithi       | 2 <sup>nd</sup> Year CSE student     | Member                         |  |
| 19   | Mr.K.Jagadeesh            | 2 <sup>nd</sup> Year CSE student     | Member                         |  |
| 20   | Ms.Ch.Maha Lakshmi        | 2 <sup>nd</sup> Year CSE student     | Member                         |  |
| 21   | Mr.G.Ganesh Bhargav       | 2 <sup>nd</sup> Year CSE student     | Member                         |  |



|    |                      |                                  |        |                      |
|----|----------------------|----------------------------------|--------|----------------------|
| 22 | Mr.B.Praneetha       | 2 <sup>nd</sup> Year MBA student | Member | <i>Praneetha</i>     |
| 23 | Ms. D.Sonia          | 2 <sup>nd</sup> Year MBA student | Member | <i>Sonia</i>         |
| 24 | Ms .V.sireesha       | 2 <sup>nd</sup> Year MBA student | Member | <i>V. Sireesha</i>   |
| 25 | Mr. Chandu K Nair    | 3 <sup>rd</sup> Year EEE student | Member | <i>C.K. Nair</i>     |
| 26 | Ms.S. Subashini      | 3 <sup>rd</sup> Year ECE student | Member | <i>S. Subashini</i>  |
| 27 | Ms. G.Sarala         | 3 <sup>rd</sup> Year ECE student | Member | <i>G. Sarala</i>     |
| 28 | Ms.B Chandini        | 3 <sup>rd</sup> Year CSE student | Member | <i>B. Chandini</i>   |
| 29 | Mr M.Sai Sohan       | 3 <sup>rd</sup> Year CSE student | Member | <i>M.S. Sohan</i>    |
| 30 | Mr. K.Prasanna Teja  | 3 <sup>rd</sup> Year CSE student | Member | <i>K. P. Teja</i>    |
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| 32 | Mr.M.Konda Babu      | 4 <sup>th</sup> Year PT student  | Member | <i>Konda Babu</i>    |
| 33 | Mr.Sayonika Das      | 4 <sup>th</sup> Year PT student  | Member | <i>S. Das</i>        |



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